



APPLICATION

FACULTY, STAFF AND THEIR SPOUSES TUITION PROGRAM

THOSE WHO PARTICIPATE IN THIS PROGRAM ARE NOT ELIGIBLE TO RECEIVE ADDITIONAL UNIVERSITY FUNDED SCHOLARSHIPS OR GRANTS. GRADUATE TUITION MAY BE CONSIDERED TAXABLE INCOME.

Form with fields for Student's Last Name, First, M.I., Student's NMU IN, Employee's Name, Employee's NMU IN, Employee's Department, Address, Home Phone, Office Phone, Semester, Undergrad/Graduate status, and a list of employee groups (AAUP, MEA, Management, AP-UAW, CT-UAW, AFSCME, Spouse, Retiree, Adjunct).

* Do not complete unless this application is for the spouse.

THIS SECTION MUST BE COMPLETELY FILLED OUT. ANY ADDITIONS OR CHANGES WILL REQUIRE ANOTHER FORM TO BE COMPLETED AND APPROVED. I have enrolled in the following courses:

Table with columns: Course, ID, M, T, W, T, F, S, Time, Cr. and a Total Credits row.

ATTENTION FACULTY AND STAFF. PLEASE SELECT ONE OF THE FOLLOWING:

- Checkboxes for: I have a notebook computer issued to me for work purposes... Do not assess the standard TLC fee. I am a part time student and have obtained a University-issued notebook computer from Micro Repair/Asset Management for the courses listed above. I understand I am responsible for the Notebook Computer (TLC) fee.

I understand and agree that the University will not be responsible for credit hours taken in excess of those provided for in the appropriate Master Labor Agreement or University Personnel Policy.

Physical Education and/or Recreational courses may not be repeated.

This benefit does not include individual charges such as University Fee, Student Discretionary Activity Fee, the Student Athletic Fee, Applied Music, skiing, laboratory fees and books and supplies. Payment for excess hours and special fees must accompany this form.

Faculty, Staff or Spouse Signature Date Supervisor or Department Head Date

All time away from work will be made up within the same workweek. Indicate day and time of makeup below:

Blank lines for indicating makeup time.

I verify that the employee or spouse is eligible for ___ credit hours.

Human Resources Department Date