

**ENROLLMENT VERIFICATION FORM****Veteran Student Services Policies and Procedures**

A student is classified as a veteran student when she/he receives benefits from the U.S. Department of Veteran Affairs (VA) under one of the following VA education programs:

- Montgomery G.I. Bill – Active Duty Educational Assistance Program (Chapter 30)
- Montgomery G.I. Bill – Selected Reserve Educational Assistance Program (Chapter 1606)
- Montgomery G.I. Bill – Increased Reserve Educational Assistance Program (Chapter 1607)
- Vocational Rehabilitation (Chapter 31)
- Survivors' and Dependents' Educational Assistance Program (Chapter 35)

All veteran students choosing to use their VA Educational Benefits must complete a Veteran Student Services **Enrollment Verification Form** at the beginning of EACH semester, even if certified for more than one semester by the school's VA Certifying Official. Failure to provide complete information may result in a delay of certification to the VA Regional Office. Completion of the NMU – Veteran Student Services **Enrollment Verification Form** is not a guarantee that you will receive payment from the VA.

VA benefits are payable for approved courses and programs only. Restrictions apply to some courses and/or programs under some or all VA education programs. Veteran students will be certified to the VA in accordance with the current VA regulations. We are required to report complete details of your enrollment, and any subsequent changes, to the VA.

Veteran students must promptly notify the University's Veteran Student Services Office, 2107 C. B. Hedgcock Service Center, of any change in their enrollment, including adjustments to their course schedule or withdrawal from the University. A change in your registration and/or attendance may result in payment changes. Veteran students who fail to successfully complete a course are required to notify the Veteran Student Services Office of the last date of their attendance. Failure to do so will result in our reporting that you did not attend the course. The VA Regional Office will adjust benefits based on the enrollment change date.

We cannot determine eligibility or payment amount of VA benefits. Veteran students having questions concerning the type or amount of their VA benefits should contact the Veterans Affairs Regional Office directly.

Veteran Affairs Regional Office  
PO Box 66830  
St. Louis, MO 63166-6830

Telephone: 1-888-442-4551  
Website: [www.gibill.va.gov](http://www.gibill.va.gov)

By signing below, I certify that I have read and understand the above policies and procedures.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
Last Name                      First                      MI

\_\_\_\_\_  
VA File Number

\_\_\_\_\_  
SS# (If different than VA File Number)

\_\_\_\_\_  
NMU I.N

**MAILING ADDRESS**

\_\_\_\_\_  
Street

\_\_\_\_\_  
City                      State                      Zip Code

\_\_\_\_\_  
Local/Cell Telephone Number

\_\_\_\_\_  
E-mail Address

<b><u>PROGRAM</u></b> (Circle One)	<b><u>KICKER AMT.</u></b>	<b><u>VA STATUS</u></b> (Circle One)
1. Chapter 1606, Reserve G.I. Bill	\$ _____	1. National Guard/Enlisted Reserve
2. Chapter 1607, Increased G.I. Bill	\$ _____	2. Veteran
3. Chapter 30, Mont. G.I. Bill	\$ _____	3. Active Duty
4. Chapter 31, Voc. Rehabilitation		4. Dependent
Number of Dependents _____		
5. Chapter 35, Survivor/Dependent		

**CHAPTERS 1606, CHAPTER 1607 AND CHAPTER 30 STUDENTS ONLY**

I have applied for or will be applying for the MI Guard Grant.                      (Circle One)                      Yes    No

**ALL VETERAN STUDENTS**

I have applied for or will be applying for financial aid.                      (Circle One)                      Yes    No

**VA BENEFIT ENTRY STATUS**    1. New    2. Transfer    3. Continuing

VA Office Staff Use Only  
Number of Previous Credits \_\_\_\_\_

**STUDENT STATUS**    1. Undergraduate    2. Graduate    3. Certificate    4. Diploma

**CURRENT MAJOR** \_\_\_\_\_                      **DEGREE**    Cert., Diploma, Assoc., BA, BS, MA

Is this an initial declaration of your major?    Yes / No

Is this a change of your major?    Yes / No

**PERIOD OF CERTIFICATION**    1. Fall and Winter    2. Fall    3. Winter    4. Summer Sessions

**Beginning Date** \_\_\_\_\_

**Ending Date** \_\_\_\_\_

**CLASS SCHEDULE**

<b><u>SUBJECT CODE AND COURSE NUMBER</u></b>	<b><u>CREDIT HOURS</u></b>	<b><u>TOTAL CREDITS FOR SEMESTER</u></b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

By signing this Enrollment Verification Form, I certify that the above information is complete and correct to the best of my knowledge and belief.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**