

## **INFORMATION SPECIALIST:**

The Rumsey Indian Rancheria located in beautiful Brooks, CA (50 mi NW of Sacramento CA.) is seeking a talented individual to take on the tasks and responsibilities as their Cultural Resource Information Systems (CRIS) Specialist. This individual is responsible for managing multiple priorities involving cultural resource information systems to organize, process and utilize information for cultural preservation.

Duties include specific tasks in several areas of responsibility: cultural geography utilizing geographic information system (GIS) technology, project coordination, data acquisition and storage of electronic records for long-term preservation, current use and future retrieval, response to site inquiries and tower notifications, and identify opportunities to integrate multimedia to generate innovative perspectives in current site protection work.

## **QUALIFICATIONS/REQUIREMENTS:**

BS or MA degree in GIS, Cartography, Computer Science, Anthropology or related field:

- Knowledge of PC and Macintosh operating systems
- Two or more years experience with GIS/digital mapping software
- Experience with Global Positioning System technology and archaeological field survey methods
- Knowledge of digital still, digital video cameras, and audio recorders
- Knowledge of digital imaging, video and audio recording/editing techniques
- Previous training/work with aerial photos, quad maps and topographic maps
- Knowledge of the regional landscape
- Experience working with Tribal Elders/members; knowledge of Native American traditions
- Ability to recognize and protect sensitive information
- General knowledge of public land survey system
- Good writing and grammatical skills

## **BENEFITS:**

- Competitive compensation package, including paid sick/holidays, 100% employer paid medical, vision, dental, disability and life coverage's;
- Employer paid 401k with employee optional contribution;
- Mileage reimbursement, annual merit and bonus consideration.

If interested:

Submit Resume / Credentials / References to:

[rhoule@rumseywintun-nsn.gov](mailto:rhoule@rumseywintun-nsn.gov)

Rumsey Indian Rancheria

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