

Please check the skills that are applicable to you.

Computer (software use) _____
Public Relations _____

Writing skills _____
Oral Communication Skills _____

VOLUNTEER EXPERIENCE

Please list any voluntary activities in which you have been actively involved. Indicate the positions that you held and the nature of your responsibilities for each position. Also, please list any extracurricular activities in which you are involved.

ORGANIZATION/COMPANY	POSITIONS HELD	SUMMARY OF DUTIES

Why are you looking for a part-time job in the DSO? _____

What hours are you available to work? _____

What are your career goals? _____

REFERENCES

Please list the name, position, and phone number of two references which we can use to gain more information about your experiences.

NAME	POSITION	PHONE NUMBER

**PLEASE RETURN THIS APPLICATION TO THE
DEAN OF STUDENTS OFFICE
2001 C.B. Hedgcock Building**