

- Introduce yourself
- Discuss Probation Adviser's responsibilities and Probation Student's responsibilities
- Review Intake Questionnaire
  - Let student know that all official correspondence will be sent to their NMU e-mail
- Review Obstacles to Academic Success Worksheet
  - Make recommendations regarding resources using adviser solutions worksheet link
- Review/discuss current registration
  - Make suggestions with respect to registration if necessary
- Have student create Course Academic Tracking Sheets (CATS), or come up with a way between the two of you to monitor the student's progress in each of his or her courses
  - Inform students they will be asked to report on progress at each Adviser Meeting
- Schedule the next appointment (approximately one month from today)